

INTERVIEW PREPARATION AND OFFER LETTER NEGOTIATION

CareerCOACH Services[™] offers a full suite of interview coaching to assist in not only what to say, how to say it, and how to present yourself whether in person in an office, or online.

Here's what the program entails for Interviewing

- 1. Interview Tips for in-office interviewing (MP4)
- 2. Interview Tips for Online Interviewing (MP4)
- 3. Two questions you MUST ask in every interview to move forward
- 4. Building questions from your job role, and even your company to prepare for interviewing. Questions you'll likely hear in an interview, what they mean, and how to answer them in your own words in an effective way
- 5. Comparison of your resume against the job role you see, and compare up to 2 job descriptions for the match that will take you home, or the missing items pushing you out.

Here's what the Offer Negotiation program entails

- 1. Validating salaries and spendable income
- 2. Reviewing all benefits and determining values or costs
- 3. Comparing companies if you have multiple offers
- **4.** Presenting your counteroffer with a strategy to win what you need
- 5. Validating the true culture of the company, your boss, and your peers before signing.

What if things go a little sideways

- **1.** I accepted the offer, gave my notice, and now they're rescinding it.
- I have accepted an offer, but a second, better one came in, what now?
 We help you sort out the process at every turn so you're not alone in a vacuum.

